

অসম জাতীয় বিদ্যালয় শৈক্ষিক আৰু আৰ্থ সামাজিক ন্যাস

**Assam Jatiya Bidyalay Educational and Socio-Economic Trust**

নুনমাটি, গুৱাহাটী-৭৮১০২০

Noonmati, Guwahati - 781020, Assam

☎: 0361 - 2654229

Ref:

প্ৰসংগ :

Date :

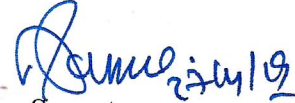
তাৰিখ :

## **Situation Vacant**

Date : 27-04-2019

Wanted Administrative Assistant for office of the Assam Jatiya Bidyalay Trust, Noonmati, Guwahati. Required qualification : Master degree in Science/Arts/Commerce, 50% in aggregate in HSLC, HS and degree taken together, Assamese medium schooling background, PGDCA/DOAEC-O level from recognised institution, Proficient in Assamese and English DTP typing, Attitude of working in a mission mode.

Age limit : 35 years, Salary : negotiable. Appointment on contractual basis initially. Benefits of CPF, ESI, gratuity available. Application with Bio-data and contact number to be sent by e-mail only to [jobsassamjatiyabidyalay@gmail.com](mailto:jobsassamjatiyabidyalay@gmail.com) on or before 10.05.2019. Hard copies will not be accepted in the office. List of eligible candidates for appearing in written test will be published in [www.assamjatiyabidyalay.com](http://www.assamjatiyabidyalay.com) on 17.05.2019.

  
Secretary,

Assam Jatiya Bidyalay  
Educational & Socio-Economic Trust